

Maintaining Mandatory Professional Standards

1. **Patient observations.** We will adhere to the relevant policies regarding written recording of patient observations. In particular the recording of early warning scores and fluid balance where appropriate.
2. **Estimated date of discharge.** We will give all patients an estimated date of discharge.
3. **Cannula care.** We will fully comply with the policy for siting and caring for an intravenous cannula.
4. **Antibimicrobial stop dates.** We will provide stop dates for all antimicrobials with guidance from the consultant microbiologist.
5. **Patient records.** We will record and store all patient documentation in accordance with the Quality Strategy.
6. **Dress and uniform.** We will dress appropriately at all times, ensuring uniforms are fully compliant with the uniform policy and Quality Strategy.
7. **Patient nutrition.** We will ensure patients always receive the appropriate nutrition and are able to call for help easily if needed.
8. **Patient discharge.** We will make sure discharge checklists are completed fully and discharge policies are followed.
9. **Punctuality.** We will be punctual both when starting shifts and returning from breaks.
10. **Appraisal and training.** We will keep up-to-date with our mandatory training and ensure our yearly appraisals are undertaken.
11. **Hand hygiene.** We will be bare below the elbows on wards and will follow the hand hygiene policy strictly.
12. **Checklist compliance.** We will follow and complete checklists where they exist as an aid to policy compliance.

September 2012