

How to raise a concern

Staff who believe they have seen treatment that falls below the standards expected of either their professional body, the Trust or is contrary to our values, have a moral and professional duty to make their concerns known.

1

Seek advice. The Whistleblowing Policy (RM69) gives advice on how to proceed when you have a concern and reinforces the issue of confidentiality.

2

Raise concern informally. Discuss your concern informally with your line manager or another manager if this is appropriate.

3

Raise concern formally. Record your concern in writing and send to your executive director to investigate.

4

Escalate internally. Contact the Director of Nursing using the DoN Direct link on the intranet or report your concern to either the Chair (01704 704783) or Chief Executive (01704 704384).

5

Escalate externally. Health and social care Whistleblowing Helpline 08000 724 725. Care Quality Commission 03000 61 61 61.